

February Minutes

PALOS HEIGHTS PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

February 12, 2009

AMENDED

Call to Order:

President Bill Poore called the meeting to order at 7:00 p.m. in the Library, 12501 S. 71st Avenue, Palos Heights, Illinois. Present were Trustees: Beth Barista, Beverly Meyer, Patricia Muller, Diana Roscich, Julie Lawler, Lois Stanciak, and Frank Petrosino. Also present were Administrative Librarian Elaine Savage and Administrative Assistant Terry Fleckenstein. Absent was Trustee: Marianne Orr.

Welcome of Guests:

None.

Minutes:

Trustee Barista Moved and Trustee Petrosino seconded a motion to approve the minutes of January 8, 2009. On a voice vote, the motion carried unanimously.

Treasurer's Report:

Trustee Barista moved and Trustee Meyer seconded a motion to approve the additional January bills in the amount of \$53381.58 for total January bills in the amount of \$89,617.14. On a roll call vote, the motion carried unanimously. Trustee Barista moved and Trustee Roscich seconded a motion to approve February bills in the amount of \$43,947.29. On a roll call vote, the motion carried unanimously.

President's Report:

President Poore reported that the Used Book Sales set a new record and that receipts were 8% higher than the 2007 sales. President Poore submitted his written Annual Report and concluded that 2008 was a very strong year for the Library.

Librarian's Report:

Administrative Librarian Savage presented her written Annual Report. Librarian Savage also presented her regular monthly report and advised that the library is working on getting the Overdrive program up and running, that the activities were well attended and that Library Staff have been attending meetings.

Correspondence:

An anonymous thank you note and the donation of a flower centerpiece were received by the Library. St. Alexander School sent a thank you for all the library's services to the school.

Budget & Finance:

No report.

Policy:

No report.

Publicity:

No report.

Building and Grounds:

No report.

Personnel:

No report.

Friends of the Library Liaison:

President Poore reported that the February Book Sale set a record amount in that receipts increased 26% over 2008 sale and that there were numerous volunteers assisting with the sale. The Country House benefit continues through the end of February. The Friends have elected new officers for the upcoming year.

City Council Liaison:

President Poore reported that the PUD Commission passed the new North Pointe plan in January and that the council meetings may soon be available over the internet.

Local History:

No report.

OLD BUSINESS:

Alcove remodeling - 3 bids have been received and were reviewed and a 4th bid is supposed to be submitted. A discussion was had as to the possibility of setting up a meeting with the current low bidder Lagestee/Mulder to review the bid and answer questions. Trustee Poore advised that the Friends will need to formally approve any contribution to the cost of the alcove remodeling. Trustee Petrosino moved and Trustee Stanciak seconded a motion to have the alcove "Bookstore" remodeling performed, subject to satisfactory answers to the Board's questions, by Lagestee/Mulder for the amount of \$6,480.00 plus 10% discretionary surcharges for overtime and permits. On a roll call

vote, the motion carried unanimously.

Tax Rate Objection - Administrative Librarian passed out additional information from the Library Board's attorney relating to the status of the tax rate objection. The Board will continue to monitor the objection status.

NEW BUSINESS:

Palmer Award nominations - The Board discussed skipping the Palmer Award for 2009 due to the fact that the Board gave 2 Palmer Awards in 2008.

State Annual Report - Administrative Librarian Savage advised that the Board must accept the IPLAR Annual Report and authorize the appropriate Board Members to execute the Report. Trustee Meyer moved and Trustee Stanciak seconded a motion to accept IPLAR Annual Report and authorize the President and Secretary to execute the Report. On a voice vote, the motion carried unanimously.

Treasurer's Bond - Administrative Librarian Savage advised that the Treasurer's Bond needs to be 50% of the operating budget and that the current bond did not meet that requirement. Trustee Barista moved and Trustee Muller seconded a motion to increase the Treasurer's Bond to ½ of the amount of the operating budget at the time of the renewal of the bond. On a roll call vote, the motion carried unanimously.

Proposed Health Insurance Coverage - Administrative Librarian Savage advised that Library's group health insurance carrier had sent a survey for the Board to complete regarding the issue of adding domestic partner coverage to the health insurance plan. Trustee Meyer moved and Trustee Roscich seconded a motion to respond to the survey from LIMRiCC, the group insurance provider, that the Board has no objection to adding coverage for domestic partners. On a roll call vote, the motion carried but the vote was not unanimous.

Executive Session:

Trustee Petrosino moved and Trustee Muller seconded a motion to go into executive session at 8:40 p.m. for the purpose of discussing the Administrative Librarian's evaluation. On a voice vote, the motion carried unanimously. The executive session adjourned at 9:03 p.m.

Adjournment:

Trustee Meyer moved and Trustee Muller seconded a motion to adjourn. On a voice vote, the motion carried unanimously. The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Julie K Lawler

Secretary